

**Welcome to**

**Red Bank United Methodist Church**

**Preschool**

**At Red Bank United Methodist Preschool, we truly believe that teaching children intellectually, socially, and spiritually, is a most important task. The Holy Bible gives us many references to the significance of children throughout the scriptures. (All passages are from the New International Version.)**

**Train a child in the way he should go, and when he is old he will not turn from it. Proverbs 22:6**

**Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." Matthew 19:14**

**Sons are a heritage from the Lord, children a reward from him. Psalms 127:3**

**Fathers, do not exasperate your children; instead, bring them up in the training and instruction of the Lord. Ephesians 6:4**

**Therefore, whoever humbles himself like this child is the greatest in the kingdom of heaven. And whoever welcomes a little child like this in my name welcomes me. Matthew 18:4-5**

**Discipline your son, and he will give you peace; he will bring delight to your soul. Proverbs 29:17**

## **A Little About Us**

**Our preschool program is under the authority of the Council of Ministries and is directly overseen by the Preschool Board. This Board is made up of interested church members, a parent representative, a teacher representative, and the director. All plans, activities, and programs of the preschool must be approved by the Preschool Board, which generally meets on a regular, quarterly basis.**

**Our Preschool program is an outreach ministry of the Red Bank United Methodist Church. We seek to serve children of all religious backgrounds and invite those who do not have a regular church home to our worship services. Children are taught values important to daily living, such as sharing, taking turns, being respectful of others, and accepting oneself. The environment of our preschool classrooms is warm, friendly, and loving. Our teachers strive to teach in such a way that the children will learn while having fun.**

## **What We Believe**

**At Red Bank United Methodist Preschool, we believe that each child is unique and individual. Therefore, a variety of hands-on experiences are offered to assure that all children are given the opportunity to learn as they do best. Our teachers understand age appropriate developmental stages and teach from this foundation of knowledge and experience. Creativity and curiosity are encouraged, as these are vital aspects of a successful kindergarten and school experience.**

# **What Your Child Will Be Doing**

**Children at Red Bank United Methodist Preschool will be involved in a variety of daily or weekly activities encompassing the following:**

**Creative Art-** Including easel painting, watercolors, finger-painting, drawing, coloring, and pasting.

**Music-** Including group singing, listening to tapes, and using rhythm instruments.

**Storytelling-** Including reading and finger plays lead by the teacher.

**Creative Movement-** Teacher directed rhythmic movement with music.

**Small Motor Development-** Including cutting with scissors, playing with play dough, and other age appropriate activities.

**Large Motor Development-** Activities such as running, jumping, climbing, skipping, hopping, etc. on the playground, weather permitting, or in the church gymnasium.

**Bible Stories-** relating the love and life of Jesus Christ.

**Library Time-** including a book read by a teacher, parent or volunteer, as well as, the opportunity to choose and look at individual books.

**Each preschool day will offer a balance of teacher-directed activities and free choice activities with children being given ample opportunity to do what they do best – play!**

## **Birthdays and Holiday Parties**

**A child's birthday is a special event! We are delighted for you to celebrate your child's birthday at preschool. Please consult with your child's teacher for an appropriate date, time, and acceptable refreshment ideas. Should you be having a personal birthday party, please do not ask your child's teacher to hand out invitations, unless you are inviting the entire class. Excluded children often end up with hurt feelings. Summer birthdays may also be celebrated during the school year. A good alternative is the celebration of a "half birthday".**

**Your child's teacher will also be asking for your cooperation in providing special treats for holiday parties and special events. Sign-up lists will be posted outside individual classrooms.**

## **Snack**

**We serve a mid-morning snack typically consisting of fruit juice and a bread product, such as, crackers, pretzels, cereal, etc. Parents are welcome to send special snacks along this line to be shared with the class, but please check with your child's teacher first. Children are also given the opportunity to prepare and cook items that relate to the unit of study. They then enjoy this food for snack. Milk will occasionally be served.**

## **Lunch**

**Parents must send a NUTRITIONAL LUNCH and drink for their child each day. Menu ideas will be sent home periodically. If you have any questions, please ask for assistance. Please do not send food that needs to be prepared or cooked. If hot dogs, grapes, or similar items are sent, they should be cut into bite sized pieces. No carbonated drinks, please. No peanuts or peanut butter!**

## **Show and Teach**

**You will be notified on a regular basis of an opportunity for your child to bring something from home to share with classroom friends. Good suggestions are books, tapes, shells, bird nests, leaves, seeds, etc. Please label all personal belongings.**

**Please do not allow your child to bring TOYS to the preschool, unless the teacher specifically requests it. Live animals or pets are permissible with prior approval of the teacher.**

## **Personal Belongings**

**Please label all outerwear with your child's name. We ask that you leave an extra change of season appropriate clothing, including socks and shoes, in case of an accident. These extra clothes should be placed in a bag, labeled and**

placed in your child's cubby. These can be left at preschool or brought daily.

**Please make sure your child dresses appropriately for preschool activities. Please remember that we play outside if at all possible and use glue, paint, and other messy substances on a regular basis. We get dirty!**

## **Health Requirements**

**A current immunization record, signed by your child's doctor or the Health Department, must be submitted BEFORE your child can attend preschool.**

**Teachers strive to prevent the spread of contagious illnesses by encouraging the children to wash their hands regularly and by cleaning surfaces with a germ-killing solution frequently. However, the best prevention is to keep your child at home if you even suspect that he is sick. No child may be brought to school showing symptoms of illness, including diarrhea, vomiting, fever, or infected nasal discharge. Your child should be fever-free for 24 hours before returning to school. Should your child show signs of illness while at school, you will be called to pick him up immediately. It is imperative for us to have a phone number where you or someone on your child's application can be reached.**

## **Arrival Procedures**

**Classes will begin at 9:30. A Preschool employee will open the door beginning at 9:25. You MUST sign your child in each morning. Please do NOT park under the drive-through,**

**or leave unattended children in your vehicle. Classroom activities begin at 9:30. Please have your child in class on time, but not before 9:25. Do not leave valuables in your car and always lock your doors.**

## **Departure Procedures**

**Please drive through and pick your child up at the Preschool entrance. Preschool teachers will load the children into vehicles as parents arrive. Please pick your child up promptly at 2:00. This is very important because our teachers often have other obligations at the end of the school day. A \$5.00 fee will be charged for every 5 minutes you are late. For safety purposes, your child will only be released to individuals noted on their registration papers on file at the preschool. People, whom the teachers are not familiar with, will be asked to show a photo I.D. This is for the safety of your child, thank you in advance for your cooperation and assistance.**

## **Open Door Policy**

**Parents are always welcome to drop in and visit. Please be patient when you ring to buzzer, sometimes it takes a minute or two for us to get to the door.**

## **School Closing Policy**

**We follow the schedule of Hamilton County Schools. If the County schools are closed for vacation (Fall break, Christmas, Spring Break, etc...) we are closed. In the case of**

**weather, if the County schools are closed, so are we. If schools are delayed for one hour, we will begin at 10:30. A delay of more than one hour for the Hamilton County Schools means we are closed for the day.**

## **Payment Policy**

**Preschool registration fee is \$65.00.  
This fee is non-refundable.**

### **2011-2012 Preschool Tuition Rates:**

3 days per week yearly \$1,850.00 or 10 payments of \$185.00

2 days per week yearly \$1,500.00 or 10 payments of \$150.00

1 day per week yearly \$1,000.00 or 10 payments of \$100.00

**With the exception of our start date, September 6, 2011, we follow the Hamilton County School schedule. Yearly tuition is based on an entire school year and remains the same regardless of absences due to illness, holidays, vacations, etc...**

## **Late Fees and Consequences**

**There will be a \$5.00 late fee if tuition is one week late. If tuition has not been paid by the 21st of the month, you child**

**will be removed from the preschool roll. Tuition and registration are non-refundable. Should it be necessary for you to withdraw your child, please notify your child's teacher or the director at least 2 weeks in advance so this vacancy may be made available to someone on the waiting list.**

**Red Bank UMC Preschool  
Fee Payment Schedule  
2010-2011**

**2011-2012 UPDATES COMING SOON**

|                          |                        |
|--------------------------|------------------------|
| <b>August 10, 2010</b>   | <b>Payment #1 Due</b>  |
| <b>September 7, 2010</b> | <b>Payment #2 Due</b>  |
| <b>October 5, 2010</b>   | <b>Payment #3 Due</b>  |
| <b>November 2, 2010</b>  | <b>Payment #4 Due</b>  |
| <b>December 7, 2010</b>  | <b>Payment #5 Due</b>  |
| <b>January 11, 2011</b>  | <b>Payment #6 Due</b>  |
| <b>February 1, 2011</b>  | <b>Payment #7 Due</b>  |
| <b>March 1, 2011</b>     | <b>Payment #8 Due</b>  |
| <b>April 5, 2011</b>     | <b>Payment #9 Due</b>  |
| <b>May 3, 2011</b>       | <b>Payment #10 Due</b> |

**Please make checks payable to  
Red Bank UMC Preschool  
(RBUMC Preschool)**

## **Parent Involvement**

### **Volunteering**

**At the beginning of the year, you may be asked to complete a volunteer form to indicate your special talents or interests. These forms are especially useful to help us identify areas of expertise, which will most definitely complement our program.**

## **Substituting**

**You may apply to substitute as a classroom teacher or an aide. This is extremely important when emergencies arise and an employee must be absent. Substitutes are paid \$31.00 per day. (If you are placed on the substitute list, a completed W-2 and a current address must be provided.)**

## **Field Trips**

**We do not leave the premises by vehicle to go on field trips. However, we do provide “in-house” field trips. Thus being, special visitors from the Fire Department, Police Department, Chattanooga Zoo, Audubon Acres, etc. (varies from year to year)**

## **Parent-Preschool Communication**

## **Newsletters**

**Each month you will receive a newsletter. Attached will be a calendar and information on up-coming events, book order forms, etc. Typically, newsletters go out the first Tuesday of each month.**

## **Parent/Teacher Conferences**

**Twice a year a personal parent-teacher conference will be offered. At the beginning of the school year, this conference will be a group activity, allowing you to meet your teacher and see the classroom. Closer to the end of the school year, an individual conference will be planned so your teacher may go over your child's year-end evaluation. (Please note that you may arrange to talk to your child's teacher any other time during the year if you feel the need.) The teacher will also make arrangements for a special conference should your child's behavior or progress need special attention.**

## **Parent Bulletin Board**

**This bulletin board is located in the main preschool hallway. Articles and items of special interest and a current newsletter will be posted on this bulletin board.**

# **Red Bank United Methodist Church Preschool Calendar of Events 2010-2011**

# **2011-2012 UPDATES COMING SOON**

**(Dates are subject to change. Please refer to monthly newsletters for definite dates and times.)**

|                        |   |
|------------------------|---|
| <b>August 10</b>       | <b>Payment #1 Due</b>   |
| <b>August 31</b>       | <b>Preschool Orientation 6:30</b>                             |
| <b>September 7</b>     | <b>First Day of Preschool<br/>Payment #2 Due</b>              |
| <b>September 7-9</b>   | <b>All About Me and My Family</b>                             |
| <b>September 14-16</b> | <b>My Five Senses/Nutrition</b>                               |
| <b>September 21-23</b> | <b>Apples</b>   |
| <b>September 23</b>    | <b>Red Day</b><br>(Wear and/or bring something red to school) |
| <b>September 28-30</b> | <b>Community Helpers</b>                                      |
| <b>October 5</b>       | <b>Payment #3 Due</b>   |
| <b>October 5-7</b>     | <b>Community Helpers</b>                                      |
| <b>October 12-14</b>   | <b>Pumpkins</b>   |
| <b>October 14</b>      | <b>Orange Day</b><br>(Wear and/or bring something orange)     |

|                               |   |
|-------------------------------|---|
| <b>October 19-21</b>          | <b>Fall Break...NO SCHOOL</b>                                   |
| <b>October 26-28</b>          | <b>Halloween Fun</b>  |
| <b>October 28</b>             | <b>Halloween Parties</b><br>(no scary costumes)                 |
| <b>November 2</b>             | <b>Payment #4 Due</b>   |
| <b>November 2-4</b>           | <b>Nursery Rhymes</b>   |
| <b>November 9-11</b>          | <b>Native Americans/Pilgrims</b>                                |
| <b>November 11</b>            | <b>Brown Day</b><br>(Wear and/or bring something brown)         |
| <b>November 16-18</b>         | <b>Native Americans/Pilgrims</b>                                |
| <b>November 23</b>            | <b>Thanksgiving Fun</b>   |
| <b>November 24-25</b>         | <b>CLOSED FOR THANKSGIVING</b>                                  |
| <b>November 30- Dec. 2</b>    | <b>Christmas Fun</b>  |
| <b>December 7</b>             | <b>Payment #5 Due</b>   |
| <b>December 7-9</b>           | <b>Christmas Fun</b>  |
| <b>December 14-16</b>         | <b>Christmas Fun</b>  |
| <b>December 16</b>            | <b>Christmas Program and Parties</b><br>(Please Plan to Attend) |
| <b>December 21- January 4</b> | <b>CLOSED FOR CHRISTMAS</b>                                     |

**January 5, 2010** (Wednesday)

**Back to School  
Payment #6 Due**

**January 5-6**

**Winter Fun**

**January 6**

**Blue Day**  
(Wear and/or bring something blue)

**January 11-13**

**Transportation**

**January 18-20**

**Outer Space**

**January 25-27**

**Pets**

**February 1**

**Payment #7 Due**

**February 1-3**

**Animals in Winter**

**February 3**

**Teddy Bear/Pajama Day**  
(Wear your pajamas to school)

**February 8-10**

**Valentines' Day**

**February 10**

**Valentines' Day Parties  
Pink Day**  
(Wear and/or bring something pink)

**February 15-17**

**Presidents**

**February 22-24**

**Farm**

**March 1**

**Payment #8 Due**

**March 1-3  
March 2**

**Dr. Suess Week  
Happy Birthday, Suess!**

**March 8-10**

**Zoo**

|                    |   |
|--------------------|---|
| <b>March 15</b>    | <b>Closed (per Hamilton County)</b>   |
| <b>March 16-17</b> | <b>Weather</b>  |
| <b>March 17</b>    | <b>Green Day</b><br>(Wear and/or bring something green)   |
| <b>March 22-24</b> | <b>CLOSED FOR SPRING BREAK</b>  |
| <b>March 29-31</b> | <b>Camping</b>  |
| <b>April 5-7</b>   | <b>Bugs and Butterflies</b>   |
| <b>April 12-14</b> | <b>Easter Fun</b>   |
| <b>April 19-21</b> | <b>Easter Fun</b>   |
| <b>April 21</b>    | <b>Easter Egg Hunt and Parties</b><br><b>Purple Day</b><br>(Wear and/or bring something purple) |
| <b>April 26-28</b> | <b>Frogs</b>  |
| <b>May 3</b>       | <b>Payment #10 Due</b>  |
| <b>May 3-5</b>     | <b>Oceans/Beach</b>   |
| <b>May 10-12</b>   | <b>Summer Fun</b>   |
| <b>May 12</b>      | <b>Yellow Day</b><br>(Wear and/or bring something yellow)                                       |
| <b>May 17-19</b>   | <b>Summer Fun</b>   |
| <b>May 19</b>      | <b>End of Year Program</b>  |

**(Please plan to attend)**

**LAST DAY**

# **2011-2012 UPDATES COMING SOON**

**PLEASE NOTE THAT DATES ARE TENTATIVE AND ARE SUBJECT TO CHANGE.  
WATCH NEWSLETTERS FOR DEFINITE TIMES AND DATES.**

**“IN HOUSE” FIELD TRIPS WILL BE ANNOUNCED MONTHLY DUE TO SCHEDULING.**

**INDIVIDUAL PHOTOS WILL BE TAKEN IN THE FALL AND CLASS PHOTOS WILL BE  
TAKEN IN THE SPRING.**

## **Notes**